



## **Contract ICMPD/2019/MPF-295-003**

### **“YOUNG GENERATION AS CHANGE AGENTS”**

#### **Output: 1.5 Terms of Reference for the selection of candidates**

For the selection of candidates and Spanish universities hosting the Masters, the project establishes that the Moroccan counterparts formed by the Ministry of Moroccans Living Abroad and Migration Affairs at the Ministries of Foreign Affairs and International Cooperation, Labor and Professional Insertion and National Education, Vocational Training and Higher Education (hereinafter, Moroccan counterpart) will be in charge of managing the applications of the Moroccan candidates for the scholarships offered by the project and of the recommendation of the selected candidates.

On the other hand the Spanish Service for the Internationalisation of Education (SEPIE) will act as coordinator of the project, in collaboration with the Spanish Ministry of Labor, Migration and Social Security (MITRAMISS) and the Moroccan counterparts will be the executive bodies in charge of the implementation of the mobility scheme.

The SEPIE will launch the call for the selection of the educational offer in Spain, selecting specific Master courses and universities of destination.

Therefore the conditions and procedures for the call to Moroccan graduates will follow the following procedures given by the project:

#### **Basis for the call for Moroccan candidates**

##### **1. Purpose and beneficiaries.**

The purpose of the call for Moroccan candidates is to regulate the procedure for the granting of mobility grants financed by the project “Young Generation as Change Agents” in the framework of the AMIF Fund with the Mobility Partnership Facility MPF II instrument. Strand D. Pilot Projects on legal migration.

Beneficiaries of these grants may be Moroccan graduates who, at the time of publication of the call for applications, have completed official university studies equivalent to those of a degree in Spain, in accordance with the provisions of Law 38/2003, of 17 of November, General Subsidies (hereinafter, LGS), in Royal Decree 887/2006, of 21 July, approving its Regulations (hereinafter, RGS), and under Order ECI/1305/2005 , of 20 April, of regulatory bases for the awarding of public subsidies on a competitive basis (BOE 12 May 2005).

##### **2. Requirements for beneficiaries**

Beneficiaries must meet the following requirements:

1. Be a graduate of Moroccan nationality and residence.
2. Not possessing Spanish nationality, residence permit or authorisation to stay for studies in Spain at the time of submitting the application.



3. Possess the necessary degree required by law to pursue the studies chosen at the time of applying for the grant. Present an updated academic record duly certified by the competent authority of the country of origin.
4. Present at least two letters of recommendation issued by teachers or academic authorities of the home university.
5. Present a letter of motivation.
6. Accredite a B1 level of Spanish in accordance with the Common European Framework of Reference for Languages, for all priority areas. This requirement must be accredited by the institutions determined by the country of origin. Preference will be given to those applicants who are certified by the Instituto Cervantes. The Department of Education of the Embassy of Spain in the country of origin may take a language test and/or call students for an interview if deemed appropriate.
7. Not to be subject to any of the prohibitions indicated in Annex II, which will be accredited through the presentation of a responsible declaration according to the model included in Annex I of the present call.

### 3. Criteria for awarding the grants

For the awarding of grants, applications will be assessed with a maximum score of 10 points according to the following assessment criteria:

1. Academic training: up to 4 points
  - a. Academic Certification: up to 3 points (Approved: 0 points; Good: 1 point; Notable: 2 points; Outstanding: 3 points)
  - b. Academic Excellence Award: up to 1 point (Yes: 1 point; No: 0 points)
2. Languages: up to 2.5 points
  - a. Spanish: level above the minimum required: up to 1 point.
  - b. English: up to 1 point (A1 or equivalent: 0,1 points; A2 or equivalent: 0,2 points; B1 or equivalent: 0,4 points; B2 or equivalent: 0,5 points; C1 or equivalent: 0,75 points; C2 or equivalent: 1 point).
  - c. Other languages: up to 0,5 points (A1, A2 or equivalent: 0,1 points per language; B1, B2 or equivalent: 0,2 points per language; C1, C2 or equivalent: 0,3 points per language).
3. Letter of motivation: up to 1.5 points
4. Stays abroad: up to 2 points (Stays less than 2 months: 0.2 points; stays between 2 and 3 months: 0.4 points; stays between 3 and 5 months: 0.6 points; stays between 5 and 9 months: 0.8 points; stays longer than 9 months: 1 point). In the case of Erasmus stays of 6 months 1.5 points; Erasmus stays of 2 semesters 2 points.
5. Gender weighting: The grade of female candidates will be multiplied by 1.1, guaranteeing as far as possible a participation of women of 30% in engineering studies and 50% in other areas of study.



### **Conditions of the grants.**

A maximum of 100 scholarships will be awarded exclusively to be enjoyed during the 2019-2020 Spanish academic year, in accordance with the official calendar of the Spanish

The allowance for board and lodging expenses will be 900 euros per month granted for a maximum of 10 months (from September 2019 to June 2020). To the first month will be added 400 euros of installation aid. Payments will be made to the Spanish universities of destination, which must transfer it to the bank account indicated by the students who are the final beneficiaries of the mobility.

Beneficiaries must register for 60 ECTS, including the completion of a TFM as a basis for their labor insertion or business project after their return to Morocco at the end of the master's degree. The total amount for these 100 scholarships will not exceed €1,790,000.

Scholarships include:

- a. Tuition fees at the host university, which may not exceed €6,000 per student.
- b. The costs of food and accommodation and a non-pharmaceutical private medical insurance.
- c. One medical insurance per student.
- d. An installation aid.

The method of payment of the aid will depend on the method of payment of the project by the European Commission to SEPIE. The payment will be in two instalments in the years 2019 and 2020, once the period of stay has begun and upon presentation of the certificate that justifies the incorporation of the student to the institution of destination, without requiring the provision of guarantees on the part of the beneficiary. The incorporation certificate will be provided by e-mail to SEPIE ([international@sepie.es](mailto:international@sepie.es)) within fifteen calendar days of its effective incorporation.

### **Compatibility of aid.**

The aid will be compatible with any other scholarships or aid that the awardees may receive during the same academic year. In any case, the amount of aid may in no case be such that, alone or in conjunction with other subsidies, aids, income or resources, it exceeds the cost of the subsidised activity.

### **Justification and Non-compliance.**

The direct beneficiaries of the mobility grants will be subject to the verification and follow-up actions determined by the SEPIE, through the destination universities.

The granting and enjoyment of the grant does not create any employment or statutory relationship with the SEPIE. The Management of the SEPIE, after having been instructed to this effect, may request the refund of the grant or the loss of the right to payment, if any of the following causes should occur:



1. Total or partial non-fulfilment of the objective, activity or non-adoption of the behaviour underlying the granting of the aid.
2. Abandonment of the functions of the condition of scholarship holder.
3. Verification that the aid was obtained without fulfilling the conditions required for it.
4. Resistance, excuse, obstruction or refusal of the follow-up, verification and financial control measures.
5. Not to appear personally before the person or persons responsible for their studies or activity in the University of destination, within **10 calendar days** from the beginning of the scholarship, nor to send to the SEPIE the proof of presentation.

In the event of temporary non-compliance with the functions of the scholarship, the Management of the SEPIE, following a file instructed to this effect, may interrupt the activity of the same when the following causes concur:

1. Due to force majeure.
2. Decision of the SEPIE adopted for justified reasons.

The decisions that may be issued, once the case has been heard, the concurrent circumstances have been studied and the file has been examined, shall have the following effects:

1. In the event of repayment: the total or partial repayment of the sums received plus the corresponding interest on arrears.
2. In the event of loss of the right to payment: cancellation of outstanding payments.
3. In the event of interruption: after a period of one month, the Management of the SEPIE may authorise the resumption of the activity or its definitive cancellation.
4. In case of resignation, which must be communicated to the SEPIE in writing signed with the NIE expression and the scholarship holder's passport number, once the case has been heard and the concurrent circumstances have been studied, the SEPIE Management will decide whether to request the total or partial refund of the amounts received or only the loss of the right to collect the pending subscriptions.

## **7. Priority areas of knowledge.**

Applicants must have a degree that allows them access to follow a master's degree in the following socio-economic sectors priority for Morocco:

- Energy Engineering and Renewable Energies;
- Data sciences, big data and the Internet of Things;
- Economic intelligence and its applications;
- Cybersecurity;
- Engineering and technologies of education and training;
- Valorization of natural resources and sustainable development;



- Valorization of medicinal and aromatic plants;
- Biotechnology and agro-food industries;
- Electrical engineering, mechatronics and embedded systems;
- Engineering of the city and the environment;
- Logistics and transport;
- Financial engineering and actuarial science;
- City policies and territorial engineering;
- Entrepreneurship and corporate finance;
- Social and solidarity economy;
- Digital law and cross-border intellectual property;
- Business Law;
- Touristic management;
- Specialized interpreting and translation technologies;
- Production of audiovisual and digital content.

### **Submission of applications and deadlines.**

Applications must be completed using the application form in Annex II, together with the following documentation:

1. Passport.
2. Bachelor's and Master's degrees.
3. Updated transcript from the university where you completed your undergraduate studies.
4. Two letters of recommendation issued by teachers or academic authorities of the university of origin.
5. Letter of motivation, including your willingness to return to Morocco upon completion of the master's degree to develop a project of entrepreneurship and / or seek its insertion in the labor market.
6. Official accreditation of a B1 level of Spanish in accordance with the Common European Framework of Reference for Languages.
7. Declaration responsible for not being involved in any of the prohibitions, according to the model included in Annex I.

In addition, the following documentation may be included:

8. Official accreditation of languages other than Spanish or Arabic.
9. Accreditation of having carried out non-holiday stays abroad, especially Erasmus.
10. Official accreditation of having obtained an award of academic excellence.

Applications according to the application form in Annex II shall be submitted to the Moroccan counterpart participating in the project (to be filled in by the Moroccan side).

The documentation must be sent by e-mail (in PDF format):



Submission of the application will imply acceptance of the provisions of this call. The deadline for the submission of applications will be 10 working days from the day following the publication of this call.

### **Concession**

Aid shall be granted in accordance with the principles of publicity, transparency, competition, objectivity, equality and non-discrimination, effectiveness in meeting the objectives set by the granting body, and efficiency in the allocation and use of public resources.

The selection will be made on the basis of the assessment of applications that meet the minimum requirements established in article two of the regulatory bases and that are submitted in due time, in accordance with the assessment criteria established in article 3 of the regulatory bases.

### **Resolution of the procedure.**

Once the instruction of the procedure has been carried out in accordance with the provisions of this call and the call for Spanish universities hosting the students, the SEPIE, as the competent body, will issue the resolution of the call, which will be reasoned, will allude to the evaluation criteria of the applications, will determine the criteria for the evaluation of the applications, and will determine the criteria for the evaluation of the applications and the amount of the aid. The resolution will include the list of applicants who are beneficiaries of the grants, as well as a waiting list made up of applicants who meet the minimum admission requirements but have not been beneficiaries in order of priority. Applications for aid not included in the grant resolutions will be considered rejected.

This decision, which puts an end to the administrative process, may be appealed within one month from the day following its publication to the same body that issued it, in accordance with the provisions of the fifteenth additional provision of Law 6/1997, of 14 April, of Organisation and Functioning of the General State Administration, or contentious-administrative appeal in the Central Contentious-Administrative Courts, within a period of two months, from the day following that of its publication, in accordance with the provisions of article 9.c) Law 29/1998, of 13 July, regulating the Contentious-Administrative Jurisdiction.

### **Notifications and Publicity.**

Both the proposed provisional award resolution and the final award resolution will be published on the websites of SEPIE, MITRAMISS and the Moroccan counterpart: [www.sepie.es](http://www.sepie.es) and on [www.....](http://www.....)

### **Obligations of scholarship holders.**

#### *Acceptance of the scholarship.*

Communicate the express acceptance of the grant by completing and sending Annex III to the Moroccan counterpart (.....), within 10 working days of notification of the grant award.



### *Foreigner's Visa and Identity Card (N.I.E.).*

Obtain the student visa at the Spanish Consulate corresponding to the demarcation in which your city of residence is located.

To process the N.I.E. within one month of arrival in Spain. The expenses generated by carrying out these procedures will be borne by the applicant. Likewise, once the N.I.E. has been obtained, send a copy of the same to the SEPIE (Internationalisation Unit) as soon as possible.

### *Follow-up report.*

1. Similarly, send the duly completed follow-up report to the SEPIE in the event that it is required to do so.
2. To carry out with exclusive dedication the studies in Spain for which the grant has been granted, passing the necessary exams within the period established in this call.

### *Final report.*

Submit to the SEPIE, in electronic format, a descriptive report of the studies carried out within one month of the end of the stay in Spain, specifying in maximum detail the objectives achieved, the results obtained and attaching the final certificate of grades.

### *General*

1. Present yourself personally to the person or persons responsible for your studies or activity at the host university, within 10 calendar days from the start of the scholarship, and send the proof of presentation to the SEPIE.
2. Send a copy of the registration receipt to the SEPIE.
3. Communicate to the SEPIE the contact details in Spain and keep them updated.
4. To reside in the place where the studies are to be carried out and not to be absent without prior authorisation from the SEPIE.
5. Not to change studies or University. Changes in dates, with the prior authorisation of the SEPIE, may not significantly affect the objectives and fulfilment of the purpose for which the grant has been awarded.
6. Comply with Spanish legislation in all aspects.

### **Liability and sanctioning regime.**

The beneficiaries of the aid will be subject to the responsibilities and sanctioning regime established by the provisions of Article 63 et seq. of Law 39/2015 of 1 October on Common Administrative Procedure for Public Administrations.

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## ANNEX I

### RESPONSIBLE STATEMENT

Name:

Address: Country:

Passport/DNI number:

I declare under my own responsibility:

I am not subject to any of the prohibitions indicated in article 13.2 of Law 38/2003, of 17 November, General Subsidies:

a) Having been condemned by means of a final sentence to the penalty of loss of the possibility of obtaining subsidies or public aid or for crimes of prevarication, bribery, embezzlement of public funds, influence peddling, fraud and illegal exactions or urban crimes.

b) Having requested the declaration of voluntary bankruptcy, having been declared insolvent in any procedure, having been declared bankrupt in any procedure, being declared bankrupt, unless an agreement has become effective in this, being subject to judicial intervention or having been disqualified in accordance with Law 22/2003, of 9 July, Bankruptcy, without the period of disqualification established in the judgment qualifying the bankruptcy having ended.

c) To have given rise, for the reason for which they have been declared guilty, to the final resolution of any contract entered into with the Administration.

d) To be involved in any of the cases of Law 3/2015, of 30 March, regulating the exercise of the high position of the General State Administration, of Law 53/1984, of 26 December, on incompatibilities of Personnel in the Service of the Public Administrations, or to be involved in any of the elective positions regulated in Organic Law 5/1985, of 19 June, on the General Electoral System, in the terms established in the same or in the autonomous regulations that regulate these matters.

e) Failure to comply with tax obligations or Social Security obligations imposed by the provisions in force, in the manner determined by regulation.

f) To have the fiscal residence in a country or territory qualified by regulation as a fiscal paradise.

g) Not to be up to date with the payment of obligations for reimbursement of subsidies in the terms that are determined by regulation.

h) To have been sanctioned by means of a firm resolution with the loss of the possibility of obtaining subsidies in accordance with this or other laws that establish it.

Place:

Date:

Signature:

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## ANNEX II

### APPLICATION FORM

**(to be defined by the Moroccan counterparts)**

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**ANNEX III**

**ACCEPTANCE OF THE SCHOLARSHIP**

Resolution

of.....  
.....

Mr./Mrs.

.....  
.....  
.....  
.....

Accepts the grants granted by the SEPIE corresponding to the above-mentioned call for grants and undertakes to comply with the obligations established in the aforementioned call.

It also authorises the transfer of the necessary data to the universities and the company awarded the health insurance contract, for the exclusive purposes of incorporation into the programme.

(city).....  
..... 20XX.

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