



TRANSNATIONAL COOPERATION ACTIVITY

BUILDING PROJECT MANAGEMENT COMPETENCES AMONG WORKERS

OF EARLY CHILDHOOD EDUCATION AND CARE INSTITUTIONS

1st June to 5th June 2016 - Konstancin-Jeziorna, POLAND

Working language: English

Number of Spanish participants: max 4 participants

Profile of participants: Headmasters, teachers, and workers of kindergartens interested in realization of projects in the framework of Erasmus+ programme, key action 2, being able working in English during workshops

Themes and goals of the event:

To support preschool education institutions in the frame of sectoral priority for school education sector - enhancing the quality of **early childhood education and care (ECEC)** we offer teachers, headmasters and workers of preschool institutions attendance in a training, which will be opportunity to professionalize their knowledge and skills within planning and realization of educational international cooperation projects.

Training will be supported by trainers, which are experts in planning and realizing international projects. Participants will work in teams on the draft of projects concerning their interest, so groups will have possibility to choose themes of projects concerning ECEC, important from the point of view of their institutions and local communities.

General goal of the event is to increase number of good quality projects concerning early childhood education and care.

Specific goals are:

- to broaden knowledge and skills of participants concerning project planning and management,
- to create projects, which can be submitted by groups to Erasmus+.

Expected results:

- Participants will find partners for projects and will create drafts of projects.
- Participants will broaden their knowledge and skills concerning project planning and management.

Draft programme of event:

1.06.2016	2.06.2016	3.06.2016	4.06.2016	5.06.2016
<ul style="list-style-type: none"> • Afternoon arrivals of participants • Getting to know each other, European market 	<ul style="list-style-type: none"> • Exchange of expectations and experience - formulation of project groups • Needs analysis and formulating of projects goals 	<ul style="list-style-type: none"> • Goals, priorities and rules of Erasmus+ programme • Planning of project's activities • Cross culture cooperation 	<ul style="list-style-type: none"> • Evaluation and monitoring of the project • Project as a learning process 	<ul style="list-style-type: none"> • departures of participants

Travel information:

You can reach Warsaw at: Central Railway Station - Warszawa Centralna (city center), Chopin Airport, Warsaw (close to city center), Modlin Airport (40 km from city center). Distance between Warsaw and Konstancin Jeziorna is 25 km and can be reached by public transport.

COSTS

This seminar is financed by the Erasmus+ Programme. Being selected for this activity, all costs (accommodation, travel, visa, etc.) relevant to participation in the seminar will be covered by the NAs involved in this project:

- Polish NA will cover hosting costs of participants (board and lodging, programme, trainers).
- SEPIE will cover travel costs of Spanish participants. You may be asked to cover these costs in advance and they will be reimbursed after your return, once you have provided Spanish NA with the documentation.

Please contact us at tca.escolaradultos@sepie.es to learn more about the financial details, and how to arrange the booking of your travel tickets and the reimbursement of your travel expenses.